

**MOULTON PARISH COUNCIL**Held at Moulton School ON MONDAY 14<sup>th</sup> January 2019 at 7.30 pm

<b>PRESENT</b>	
<b>Councillors</b>	Cllrs Boyle, Harding, Jennings, Capstick, Vernon, Watkinson, Aston
<b>Other Attendees</b>	Sharron Spruce - Clerk

<b>1.</b>	<b>To receive Apologies (and Declarations of Interests)</b> Cllr Bush, Cllr Weltman
<b>2.</b>	<p><b>To receive the PCSO's Report</b> <b><u>ASB</u></b></p> <p>Reports received of youths gathering within the boundaries of a property, being rowdy, drinking and being abusive to the property owner.</p> <p><b><u>Theft (including shoplifting).</u></b></p> <p>No reports received</p> <p><b><u>Burglary</u></b></p> <p>No reports received</p> <p><b><u>Vehicle / bicycle theft</u></b></p> <p>No reports received</p> <p><b><u>Parking/Highway disruptions</u></b></p> <p>Received a report with regards to a White Van parked on the corner of Church Street &amp; Main Road, vehicle moved by owner. Further vehicle parking in the same location this will continue to be monitored.</p> <p>Cllr Boyle reported that garages have been broken into on Regent Street.</p>
<b>3</b>	<b>Open Public Forum</b> – No members of the public attended
<b>4</b>	<b>To agree the Minutes of the Meeting held on 10 December 2018</b> <b>Resolved:</b> that the Minutes of the Meeting held on 10 <sup>th</sup> December 2018 be agreed and signed as a true record after amendments. Proposed by Cllr Watkinson Seconded by Cllr Vernon
<b>6</b>	<p><b>To Receive the Clerks Report</b> <b><u>Administration</u></b></p> <p><b>Change of Signatory</b> forms have been sent to the bank.</p> <p><b>Quadriga</b> have been chased regarding providing a quote for the War memorial. This has since arrived and was approved at this meeting.</p> <p><b>Audit certificate</b> has been displayed on the notice board</p> <p><b>Neighbourhood Plan</b> – information has been provided as requested</p> <p><b>Barlow Road</b> sign has been reported as missing</p> <p><b>Out of office</b> for clerk has been amended as agreed</p>

**White van parking Main Road** /Church Street has been reported to PCSO requesting action is taken dangerous illegal parking causing an obstruction and blocking the pavement to pedestrians.

**Miller residents** query referred to CWAC

**Bellas Walk gate** – email has been sent requesting this be replaced together with the gate by the Bovis estate and the park as agreed.

#### **Playing Field**

CG Services have been asked to paint the root on the foot path to highlight this, also been asked to quote for unblocking the drains on the park . Bins are emptied weekly during the winter months as per contract.

Reports of suspicious activity have been made to the PCSO

#### **MUGA**

Lights are working, invoice has been received.

#### **Bovis Meeting**

Clerk has booked the Legion from 6.00pm on the 31<sup>st</sup> January , meeting will start at 6.30pm Bovis have confirmed attendance. Email has been sent to the two residents who raised issue with the PC as agreed.

Bovis have been requested to replace the hedgerow on the boundary with the park.

#### **Regent Street Garages**

Letter regarding garage rent will be delivered before the meeting on the 14<sup>th</sup> January as agreed

#### **Finance**

Will be brought to the meeting

#### **CCTV**

Clerk has requested an actual quote based on the e-mail received from Intelligent Solutions. They are unable to help with figures regarding remuneration to residents for locating equipment on their property. Clerk is currently checking with Northwich Town Council to see if they can help. The Chair would like to explore other options considers involving residents may not be the best course of action. Clerk is to contact Rudheath PC to see if they have anything similar with their play areas.

#### **Councillors Actions**

Cllr Capstick is working on the post cards, not Cllr Bush

Cllr Capstick has met with CWAC, there is no record as to why Weaver Grange is listed as a wet land.

Cllr Watkinson will resend the link for the War Memorial Trust application to Cllr Capstick

Neighbourhood Plan – Urban Print are reviewing responses before they are sent to CWAC

Data Storage Policy- The policy as submitted was approved by the Council- Cllr Boyle will purchase a storage device for back up.

Cllr Vernon is to check if Mr Scott has copies of the Parish Plan

Cllr Capstick is to draft an article re the Section 106 Monies for the newsletter.

6.	<p><b>Projects</b></p> <p><b>Weaver Road</b> – Opening date will be beginning of April work to be completed by the end of March , Clerk confirmed that CG Services are aware of the dates and everything will be in place however the park will remain locked until CCTV is sorted out. Cllr Capstick to confirm dates .</p> <p><b>War Memorial</b> Clerk is to accept the quote provided by Quadriga to carry out the work £1,200 &amp; vat. These are specialists and approved contractors.</p> <p><b>Regent Street Backs</b> Garage rents have been issued , clerk is to chase for progress on improvements. Complaints have been received regarding the parking on commercial vehicles in this area , a letter is to be sent requesting that this be addressed by the owner. A letter has been sent to the owner of the sorn vehicle parked also. Another vehicle is now parked between the garages that has not moved for 10 days and is parked in an unusual position. PCSO will be asked to check this vehicle.</p>																		
7	<p><b>Administrative and Community Matters: -</b></p> <p>Bellas Walk Gate – The gate needs to be replaced as major problems were experienced with off road motorbikes which is the reason that the gate was there in the first place. The PC were not aware of any complaints regarding the gate.</p> <p><b>Resolved</b> : CWAC be requested to reinstate this gate-approved by all</p> <p><b>Path way across the park from Bovis-</b> There had been requests from residents that the PC put in a path, PC consider the issues to be a Bovis matter so residents have been informed of the meeting on 31<sup>st</sup> January.</p> <p><b>Resolved</b> : The PC will not fund a pathway across MPFT land. One Councillor did not agree</p> <p><b>Web site</b> – Current administrator has resigned</p>																		
8	<p><b>Planning</b></p> <p><u>i. to note comments made by the Planning Committee on recent Applications- ii. to note Planning Application /Responses from Cheshire West and Chester Council 18/02822/Full refused two story extension 75 Lodge Drive</u></p> <p><u>iii. to note Planning Applications advised but not yet received</u></p> <p><u>iv. to discuss issues relating to the Bovis Development off Beehive Lane –v. to discuss issues relating to the Miller Homes Development off Jack Lane. .</u></p> <p><u>Discuss any other Planning Related Issues</u></p>																		
9.	<p><u>To authorise Accounts for payment and note income received</u></p> <p><b>Resolved</b> : to authorise the following payments and note income received</p> <table border="1" data-bbox="244 1570 1423 1993"> <thead> <tr> <th data-bbox="244 1570 603 1608">PAYEE</th> <th data-bbox="603 1570 1214 1608"></th> <th data-bbox="1214 1570 1423 1608">TOTAL (£)</th> </tr> </thead> <tbody> <tr> <td data-bbox="244 1608 603 1666">S Spruce</td> <td data-bbox="603 1608 1214 1666">Salary Clerk January</td> <td data-bbox="1214 1608 1423 1666">1060.59</td> </tr> <tr> <td data-bbox="244 1666 603 1724">HMRC</td> <td data-bbox="603 1666 1214 1724">PAYE + NI for SS January</td> <td data-bbox="1214 1666 1423 1724">119.32</td> </tr> <tr> <td data-bbox="244 1724 603 1848">S Spruce</td> <td data-bbox="603 1724 1214 1848">Expenses- phone top ,internet-see attached</td> <td data-bbox="1214 1724 1423 1848">33.16</td> </tr> <tr> <td data-bbox="244 1848 603 1939">Playground Inspection and Maintenance</td> <td data-bbox="603 1848 1214 1939">Contract, remove graffiti</td> <td data-bbox="1214 1848 1423 1939">69.60</td> </tr> <tr> <td data-bbox="244 1939 603 1993">C G Services</td> <td data-bbox="603 1939 1214 1993">Contract December</td> <td data-bbox="1214 1939 1423 1993"></td> </tr> </tbody> </table>	PAYEE		TOTAL (£)	S Spruce	Salary Clerk January	1060.59	HMRC	PAYE + NI for SS January	119.32	S Spruce	Expenses- phone top ,internet-see attached	33.16	Playground Inspection and Maintenance	Contract, remove graffiti	69.60	C G Services	Contract December	
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		286.00
Dean Sanders	website	75.00
TB Electrics	MUGA Lights	1,080.00
Flag Makers	Replacement flag	63.80

**ii To receive Recommendations from the Finance Committee Meeting on 11<sup>th</sup> December 2018**

**Resolved** :to agree the budgets as set for 2019/2020

**Resolved** :to approve that the precept form as completed be sent to CWAC

**Resolved** : to approve the amended Asset Register

**Resolved** : to approve the Risk Assessment document

**Resolved** : to approve the current insurance schedule

**10. Consider Correspondence Received since the last Parish Council Meeting**

Chalc	6.12.18 7.12.18 10.12.18	Various
CWAC	4.12.18 6.12.18 11.12.18 14.12.18 17.12.18 21.12.18	Various
Ian Humpreys	3.12.18	MUGA Query
Robert Booth	4.12.18	Trees
T B electrics	4.12.18	MUGA Lights
R Pickthall	5.12.18 5.12.18 8.12.18 30.12.18 31.12.18	
C Cleary	6.12.18	Trees
C G Services	6.12.18 17.12.18	
C Priest	7.12.18	Access on Playing Fields
Quadriga	7.12.18	Quote memorial

	PIMS	8.12.18 23.12.18 31.12.18	Report
	Moulton School	10.12.18	Meeting Dates
	PCSO	10.12.18 28.12.18	Report
	Intelligent Solutions	19.12.18	CCTV
	Bovis	19.12.18	Query re hedge
	Brown Shipley	28.12.18	MPFT
	RBL	17.12.18	Room booking
<b>11.</b>	<p><b>To receive reports from Councillors and Clerk</b></p> <p><b>Cllr Harding-</b> NP draft response has been prepared with the assistance of Urban Imprint. If anyone has anything to add can they please let him know . Bronze aged barrow on Roystons field was mentioned and coins found on the Bovis site. Newsletter needs to be considered soon Cllr Boyle will work on a draft.</p> <p>Cllr Vernon – informed that Mark Green has been appointed as the new vicar and should really be welcomed by the Chair of the Parish Council .12<sup>th</sup> March at 7.30pm. Cllr Capstick 3<sup>rd</sup> February is the next litter pick lots of volunteers. Cllr Jennings – reports cigarette ends by the Travellers Rest since the reopening – clerk will mention to the Landlord. Cllr Aston – requires email reset – Cllr Harding will sort this Cllr Watkinson- reports that despite being told by CWAC that there was a 3 month delay with planning hers then arrived early so builder is not booked now, Cllr Boyle – elections due for Councillors – Invite to Royal Garden Party Chair will not be attending. Request has been received from WI requesting to put a tree in the village to mark 100years . Agreed can place a tree in Weaver Road. A pot hole has appeared Wilson/Barlow Road to be reported.</p>		
<b>12.</b>	<p><b>To Note the Date of the next Parish Council Meeting- Meeting closed at 10.10pm</b> The next meeting will be held on Monday 11<sup>th</sup> February 2019 at Moulton Primary School commencing at 7.30pm</p>		