

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL held at MOULTON VILLAGE HALL on MONDAY 8<sup>th</sup> OCTOBER 2012 at 7.30pm**

**Present:** Cllr. A. Rigby (Chair)  
Cllrs. A. Aston (Vice Chair), T. Blackwood, C. Bowie, A. Burgess, D. Hough,  
J. Kershaw, N. Harris, P. Vernon and A. Wood.

**Also In Attendance:** P. Sanders – Parish Clerk. CWAC Cllr. Weltman. PCSO Kat Stock.  
26 Members of the Public (names not recorded).

**12.10.01 Apologies for Absence and Declarations of Interest**

**Resolved:** to accept apologies from Cllr. Watkinson (illness).

**12.10.02 Presentation of 2012 Best Kept Garden Prizes**

Cllr. Vernon commented on the quality of this years prize winners and Cllr. Rigby made the awards as follows:-

- 1<sup>st</sup> – Mr A Palin of 24 Weaver Grange
- 2<sup>nd</sup> – Mr and Mrs J Finney of 12 Beechfield
- 3<sup>rd</sup> – Mrs H Ashbrook of 22 Hillside Lane

**12.10.03 Public Open Session**

Laura Williams advised that the next Mimosus Liaison Meeting is scheduled to go ahead on Wednesday 17 October 2013. Parish Councillors from both Moulton and Davenham will also be in attendance and will seek updating information as to the Company's future plans.

Laura Williams also reminded all attendees of the forthcoming Moulton Facebook Group Fun Day on Saturday 13 October 2012, commencing at 3pm with the Fireworks Display set for 7.30pm.

Several members of the public raised points relating to the proposed Richborough Estates (RE) Development off Barnside Way. The points are summarised as follows:-

1. The Parish Council feels that to date, and in the absence of a specific Planning Application, it has communicated information as well as it can. Information has been made available via [www.moultonvillage.co.uk](http://www.moultonvillage.co.uk) and the Notice Board outside the Co-Op store on Whitlow Lane. A forthcoming issue of the Newsletter will focus strongly on the Plans, encouraging all villagers to become involved – the Newsletter will be printed once the Public Consultation Meeting date is known. The Moulton Matters Action Group, headed by Angela Capstick, is also issuing information to all households.
2. Cheshire West and Chester Council (CWAC) is now starting the process of creating its' own Local Plan. The first Consultation Period is now underway (to 12 November 2012) and is focusing on the broader topics to be covered within the Local Plan. Details can be found on [www.cheshirewestandchester.gov.uk](http://www.cheshirewestandchester.gov.uk) and all residents are encouraged to give feedback. The finalised Local Plan document, which is expected to be adopted in 2014, will impact on every citizen within the Borough.
3. Moulton and Davenham Parish Councils are working closely as regards responses to Planning Applications for larger developments – impacts will affect both villages. They are also keeping each other abreast of progress with Neighbourhood Plan initiatives. Once the RE Planning Application has been lodged the Parish Council will contact Kingsmead, Leftwich, Bostock, Northwich and Winsford Parish/Town Councils to encourage them to consider possible impacts on their localities.
4. The land earmarked for development by RE is classed as both Green Field (open to the public via footpaths) and Open Countryside (agricultural land). It is not Green Belt. Furthermore, there are no mine workings under the surface.
5. At this stage it is not known where RE is planning to hold a Public Consultation Meeting in late October/early November. The Parish Council is meeting RE, at their request, on 17 October 2012 when this issue will be discussed.

6. The Parish Council will discuss arrangements for future Parish Council Meetings. A larger room is necessary to accommodate all those members of the public wishing to attend.

#### **12.10.04 PCSO's Monthly Report**

PCSO Kat Stock advised that, since the last Parish Council Meeting, there have been three reported incidents – one motor vehicle theft and two acts of criminal damage.

Cllr. Burgess commented that the footpath outside the Travellers Rest is often left strewn with litter and cigarette butts. Kat Stock advised that this is not a Police matter. The Parish Clerk will refer the matter to CWAC Streetscene.

Cllr. Aston commented that vehicles are still parking within 10 meters of the ends of Regent Street and close to the junction of Main Road and School Lane (on the zig zag lines). Kat Stock will pass these comments on to her colleagues in the Traffic Unit.

The Parish Clerk spoke with Kat Stock after the last Parish Council Meeting regarding her earlier prolonged absence. There is a degree of confusion as to whether the Parish Council was advised of her absence beforehand. However, it is now confirmed that, should further absences occur, the Parish Clerk will be notified along with details of who to contact in the PCSO's absence.

#### **12.10.05 Minutes**

**Resolved:** that the minutes of the meeting held on 10<sup>th</sup> September 2012 be agreed and signed as a true record.

#### **12.10.06 Clerk's Report**

**Resolved:** that the Clerk's Report relating to progress on a number of current matters be received; Arising from the report:

- The Parish Clerk has asked Messrs Dixon Rigby Keogh to undertake HM Land Registry searches on the land between Hillside Lane and Footpath RB4. A response is awaited.
- The Parish Clerk is in contact with CWAC regarding the future of Weaver Road Play Area. A site meeting is to be arranged in the near future to review the facility and discuss future management options.
- Northwich Town Council has now quoted for all aspects of the War Memorial Area Refurbishment Project – total cost £4,560 + VAT. It was decided to postpone the work until Spring 2013. CWAC Cllrs. Watson and Weltman have confirmed a willingness to make undisclosed contributions to the overall costs from their Ward Budgets.
- Lesley Beeley, Secretary of CHAMP, has acknowledged receipt of Cllr. Rigby's letter advising that the Parish Council will no longer cover (from 1 September 2012) Village Hall Energy Costs until a new CHAMP Constitution has been agreed to the Parish Councils' satisfaction. A payment of £145 was made to Scottish Power in early September (just after the August 31 cut off date). British Gas has issued a Bill, totaling £105.31, covering Gas Supply for the period 26 June to 19 September 2012. It was agreed to suggest to CHAMP that as the Parish Council has covered Septembers' Electricity Payment, that CHAMP cover the Gas Bill. The Parish Clerk will take matters forward.
- The notes from the Crow Fair were reviewed by Councillors. No further action is required.
- The Parish Clerk met with Jane Birch, Head Teacher at Moulton Primary School, on 19 September 2012. In addition to items covered elsewhere in these Minutes, the discussion also included the possible future use of the School Hall for Parish Council Meetings. Standard CWAC advised Rental Charges are £28 p/h. Miss Birch is happy to negotiate a reduction should the need arise.
- Scottish Power undertook a site visit to the Electricity Sub Station (and adjoining paddock) on 2 October 2012. A general tidy up of the site is promised in the near future.
- Gary Steele is now the primary contact for out of hours calls relating to the Playing Fields. His mobile number is to be added to the existing signage near to the play equipment. His rate will be £16 per hour if called out, including travelling time.
- Play and Leisure have replaced the mechanism on the Swing Basket and in-filled damaged Wet Pour near to the Rodeo Rider.
- The Central Hedge on the Playing Field has been reduced in size. NTC advise that if they cut it any lower permanent damage may be done.

- The Parish Clerk met with Ray Harding of Harding Construction on 25 September 2012 to discuss flooding adjacent to the MUGA. He has proposed creating a drainage channel around the north, east and south sides of the MUGA. Rain water will then be drained away into a nearby storm drain. A written Quotation has been received in the sum of £4,560 + VAT. However, £1,800 of this relates to the provision of a track road to avoid damaging the surrounding grass areas. It was agreed to discuss the matter more fully at the next Playing Fields Trust Meeting in December 2012.
- The Parish Clerk was due to meet with Kompan earlier today to discuss the possible installation of Gym Equipment at the Playing Fields. However, their representative did not appear. Chris Shaw from Northwich Town Council has advised that he may be able to source some second-hand equipment. He will make further enquiries and report back to the Parish Clerk in readiness for the Playing Fields Trust Meeting in December 2012.
- The MUGA lights are to receive their annual service later this month. Davenham Electrical Services will undertake the work.

## **12.10.07 Reports**

### **(a) Planning**

**Resolved:** that the following be noted

- i) None.
- ii) None.
- iii). None.
- iv). Cllr. Rigby attended the first Meeting of "Moulton Matters" on Thursday 27 September 2012. This group is co-ordinating opposition to RE's Development Plans. Whilst speaking with the Group, Cllr. Rigby confirmed that he was there to observe and answer any appropriate planning related questions. He could not speak either for or against the development as the Parish Council has to remain neutral until it has finalized its' thoughts following the submission of any Planning Application. It is hoped that the forthcoming Meeting with RE, on 17 October 2012, will help to establish some timescales over the next 2/3 months, starting with the Public Consultation Meeting Date/Venue and concluding with the submission of the Planning Application itself. It was agreed to remain in contact with "Moulton Matters", but that no Councillor should compromise his/her neutral position by becoming actively involved with the Group. "Moulton Matters" are currently looking for volunteers for specific tasks, e.g. traffic movement statistics.
- v). Following the Resolution passed at last months' Meeting, the Parish Council can now formally apply to CWAC to create a Neighbourhood Plan Area – the Parish Boundary will be used. The Parish Clerk and Cllr. Harris, who is leading the Neighbourhood Plan Working Group (NPWG), will formulate the Letter of Application. They will also take forward arranging further meetings of the NPWG and give consideration as to its make up, including non-Parish Council Members.

### **(b) Community**

**Resolved:** that the following be noted:-

- i). Jane Birch, Head Teacher at Moulton Primary School, has re-affirmed her willingness to allow the Schools' IT Suite to be used for community purposes. The School will not be looking to apply rental charges for use of the room, but will seek to ensure that all materials costs, paper and ink etc, are fully recouped. Councillors will now look to attend Coffee and Chat, WI and Mens' Group Meetings to gauge interest in "Introduction to the Internet Sessions". Initially the sessions will be run by Cllrs. Rigby and Aston on a voluntary basis. This will help to reduce costs and minimize initial funding requirements. Should the project develop funding will be need to be sourced to cover costs. The matter will be further discussed at the next Parish Council Meeting.
- ii). The Parish Clerk advised that Rev. Gordon Kegg has confirmed that the Christmas Tree can again be sited on the Village Green. The Primary School is currently discussing the possibility of its' "Young Voices" group leading the carol singing, accompanied by Barnton Silver Band. Cllr. Hough will again co-ordinate the setting up of the tree and lights in readiness for the switch-on on Saturday 24 November 2012. The Parish Clerk will ask The Hollies to deliver the Tree earlier that week. Cllrs. Rigby, Aston, Harris and Vernon will attend to the ordering of food and serving on the night.
- iii). The Parish Clerk confirmed that a Community Meal is scheduled for Sunday 21 October 2012. This will take the form of a Buffet, with accompanying entertainment, followed by an opportunity to see a full Dress Rehearsal of Moulton Drama Group's production of Blood Brothers. Admission, which will be free, will be by invitation only to Pensioners living within the village – members of the Jubilee Events Organising Group are personally inviting residents and, based on current feedback, it is thought that 50-75 people will attend. Alan Fitton (Time and Leisure Ltd) has already provided £300 towards the overall costs and will pay a further £200 on the day of the Meal. This should fully cover all costs. If there is a

cost overrun the £188.11 surplus currently held by the Parish Council from the Jubilee Beacon Pledges and Bucket Collection will be utilised.

Moulton Facebook Group is organizing a Family Fun Day on the Playing Fields on Saturday 13 October 2012 - see earlier comments under Public Open Session. The Parish Clerk has requested NTC to undertake a grass cut during the week commencing 8 October 2012. Additionally, Davenham Electrical Services will switch off the MUGA lights for 24 hours on 13 October 2012.

The next Meeting on the Jubilee Events Co-ordination Group is scheduled for 12 October 2012.

#### 12.10.08 Correspondence

a) **Resolved:** that the correspondence received as below be noted and the following action be agreed.

Item 1 (8) – noted. No action required.

Item 1 (9) – noted. No action required.

Item 2 (2) – Chairman and Parish Clerk to attend.

Item 2 (3) – Form handed to Cllr. Blackwood to check dates of suitable Courses. Parish Clerk to then book appropriate Sessions.

Item 4 – Cllr. Harris will be in attendance.

Item 5 – noted. Further details are awaited from Fields In Trust.

1	Cheshire West and Chester Council	Various 19 Sept 25 Sept 18 Sept 18 Sept 24 Sept  19 Sept 20 Sept  19 Sept 1 Oct	Various briefing notes for Elected Members Bulletins for Town and Parish Councils Standards Committee Annual Report Partnership Bulletins Tea Dance Invitation Northwich and Rural North Area News – Calendar of Events for 2013 Review of SEN Provision Consultation Notice – Winsford Neighbourhood Area Application Adopt a Path Scheme Notice of Northwich Community Form Meeting on 25 October	To note To note To note To note To note To note  To note To discuss  To discuss To note
2	ChALC	Various 21 Sept 3 Oct 4 Oct 5 Oct	E-Bulletins Booking Form for Annual Meeting on 25 October 2012 2013 Training Programme Dates Minutes of Area Meeting held on 27 September October October Newsletter	To note To discuss To discuss To note To note
3	Winsford RBL	25 Sept	Memorial Woodland	To note
4	Cheshire Playing Fields Association	24 Sept	Agenda for AGM on 25 October 2012	To discuss
5	Fields In Trust	21 Sept	Grants for QEII Fields	To discuss
6	Vale Royal Environmental Network	1 Oct	Newsletter	To note
7	Cheshire Fire and Rescue Service	2 Oct	Consultation Document on the Future of the Fire and Rescue Service	To note
8	Cheshire Community Action	4 Oct	Notice of AGM on 1 November 2012 at Vale Royal abbey	To note

#### 12.10.09 Accounts – Net Payments / Income

##### Payments:

PAYEE	DETAILS	AMOUNT
P Sanders	Salary October – Clerk	590.14
HMRC	PAYE + NI for PS October 2012	146.29
Northwich Town Council	Contract Work -,Playing Fields	+1,261.20

Northwich Town Council	Contract Work – Church and Play School	225.60
GJ Steele	Playground Inspections and Litter Collections	150.00
P Sanders	Clerks' Expenses, including Best Kept Garden Prizes	143.25
Office Essentials	Stationery Supplies	^114.17
ChALC	Councillor Workshop Fee	60.00
Moulton Drama Group	Performance License – Blood Brothers – Sun 21/10	48.00

^55% rechargeable to DPC and T&TF PC  
\*retrospective  
+ rechargeable to MCPFT

**Resolved: that**

i). The above accounts be approved for payment. Proposed by Cllr. Vernon. Seconded by Cllr. Bowie.

Income:

Noted receipt of the following income since the last meeting:

£

Bank Interest	2.91
Time and Leisure Limited – Jubilee Community Meal Donation (A. Fitton)	300.00
Davenham PC – Stationery Recharge	41.46
Co Operative Bank – Interest from Maturing Term Bond	594.18

**12.10.10 Councillors' Reports**

The following were highlighted for report, action or to note:

- Cllr. Vernon commented that it is established practice for the Parish Council Chairman to undertake a reading during the Remembrance Day Service at St. Stephens' Church. The Parish Clerk will liaise with Rev. Kegg to agree arrangements. Cllr. Vernon will undertake a general tidy up of the War Memorial Area in readiness for the parade and placing of wreaths on Sunday 11 November 2012 She will also ensure that the access gates are open at appropriate times.
- Cllr. Kershaw commented that Niddries Lane down to the River Weaver is again in need of a general tidy up. The Parish Clerk will refer to CWAC Streetscene.
- Cllr. Hough advised that the new Swing Gate linking the Playing Field and School Lane is now in place. Keys will be held by Moulton Events Committee and Cllrs. Hough and Vernon.
- Cllr. Aston advised that he attended the Councillor 3 Training Course run by ChALC.

**12.10.11 Next Meeting**

Noted the next meeting of the Council will be held on Monday 12<sup>th</sup> November 2012 at 7.45pm at Moulton Village Hall (Main Room). There will be a 15 minute public participation session at the outset.

Time put back 15 minutes to ensure that the larger room can be used, with greater numbers more easily accommodated.

Also:-

Moulton Jubilee Events Organising Group Meeting – 10 October 2012 – British Legion – 7.30pm.  
Finance Committee (Grant Application Review) – 11 October 2012 – Village Hall (Back Room) – 7.30pm.

Joint Parish Councils Meeting – 15 October 2012 – Davenham Methodist Church Hall – 7.30pm.  
(Agenda to be distributed this week)

ChALC Area AGM – 25 October 2012 – Cheshire Fire Station – 6pm (Chairman and Parish Clerk to attend).

There being no further business this section of the Meeting closed at 9.48pm.