

Draft

MINUTES OF THE ANNUAL GENERAL MEETING OF MOULTON PARISH COUNCIL held at MOULTON VILLAGE HALL on MONDAY 16th MAY 2011 at 7.30pm

Present: Cllrs. C. Bowie, A. Burgess, D. Hough, J. Kershaw, A. Rigby, P. Vernon and A. Wood

In Attendance: E. Beech - Clerk
L. Williams – resident
K. Stock – PCSO
Cllr. E. Watson – Cheshire West and Chester Council

Cllr. Burgess in the Chair.

11.01 Apologies for Absence

Resolved: that the apology for absence received from Cllr. D. Watkinson (unwell) be agreed and those from Cllrs. G. Sinar and H. Weltman (Cheshire West and Chester Council) be received.

11.02 Council Election

Resolved: that

- a) the election of 8 Councillors to service for the period to May 2015 be noted
- b) the completed and signed Declaration of Acceptance of Office for each Councillor present be received and that this action in respect of Cllr. Watkinson by the Clerk, be noted
- c) completed and signed Register of Interests for each Councillor to be received as required.

Appointment of Chair

Resolved: that Cllr. C. Bowie be appointed Chair for 2011/12 and the relevant completed and signed declaration of office be received.

Cllr. Bowie took the Chair.

11.03 Minutes

Resolved: that the minutes of the Annual General Meeting held on 10th May 2010 be agreed and signed as a correct record

There were no matters arising but the required change of date of this AGM due to the Council elections be noted.

11.04 Appointment of Vice Chair

Resolved: that Cllr. A. Rigby be appointed as Vice Chair for 2011/12 and the relevant completed and signed declaration of office be received.

11.05 Appointment of Standing Committees, Working Groups and Allocation of Individual Responsibilities

Resolved: that

- a) the following Committees and their membership be agreed as:
 - Finance Committee: Cllrs. Bowie, Rigby, Vernon, Watkinson
 - Planning Committee: Cllrs. Bowie, Kershaw, Rigby, Wood
 - Garages Area Committee: Cllrs. Bowie, Burgess, Hough, Rigby, Vernon
- b) terms of reference for all of the above, as posted in the minute book be agreed
- c) Website overview Cllr. Rigby

11.06 Appointment of Representatives / Liaison Persons to Other Organisations

Resolved: that

- a) the following appointments be made:
 - Veolia Liaison Group - Cllrs. Burgess and Wood
 - Moulton and District Community Association - Cllr. Kershaw
 - Moulton and Davenham Community Safety Action Group - Cllrs. Bowie and Vernon

Cheshire Association of Local Councils (CWAC area) - Cllrs. Bowie and the Clerk
Friends of Weaver Parkway - Cllr. Rigby
b) the Council's appointment of Mrs. D. Bennett to Moulton School Governing Body in December 2009 for a 4-year term of office, be noted

11.07 Annual Subscriptions

Resolved: that payment of the following annual subscriptions be agreed:
Cheshire Association of Town and Parish Councils (£570.90)
Cheshire Community Action (£50.00)
Open Spaces Society (due in November)

11.08 Appointment of Auditor

Resolved: that Mr P Sanders A.I.B.A. of Linnet Book-keeping Ltd be appointed Auditor for 2011/12 at an hourly rate of £16.00.

11.09 Clerk's Limit of Expenditure

Resolved: that, in accordance with Financial Regulations s3.4, the limit of expenditure the Clerk may incur in the event of any required emergency repair, replacement or other work remain at £250 for 2011/12

11.10 Schedule of Meetings for 2011/12

Resolved: that

a) the following schedule of ordinary meetings for 2011/12 be agreed:

Mondays at 7.30pm on

13 th June 2011	11 th July 2011	12 th September 2011	10 th October 2011
14 th November 2011	12 th December 2011	9 th January 2012	13 th February 2012
12 th March 2012	16 th April 2012 (f/w one week due to Easter Monday)		
14 th May 2012 (inc. AGM)			

b) the Annual General Meeting be held on Monday 14th May 2012 at 7.30pm

There being no further business, the meeting closed at 7.50pm.