

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL held at MOULTON VILLAGE HALL (Main Room) on MONDAY 8 JULY 2013 at 7.45pm**

**Present:** Cllr. Cllr. A. Rigby (Chairman)  
Cllrs. A. Aston, A. Burgess, T. Blackwood, C. Bowie, N. Harris, D. Hough,  
D. Watkinson and A. Wood.

**Also In Attendance:** P. Sanders – Parish Clerk.  
3 Members of the Public (names recorded).

**13.07.01 Apologies for Absence and Declarations of Interest**

**Resolved:** to accept apologies from Cllr. Kershaw (personal commitments), Cllr. Vernon (personal commitments), CWAC Cllrs. Watson, Sinar and Weltman and PCSO Kat Stock.

**13.07.02 Public Open Session**

Issues relating to Richborough Estates proposed development:-

The Chairman confirmed that, earlier in the day, the Parish Council had been made aware that Richborough Estates has appealed against the decision to refuse Outline Planning Permission. It was stressed that all village groups now need to work together to present a united and co-ordinated stance throughout the Appeal process. Close links will be maintained with the local press to increase public awareness.

Other Matters:-

Angela Capstick requested extended use of the Playing Field for The Crow Fair – until 10pm to accommodate live music. This was agreed. It was confirmed that all equipment brought on site will be removed by late Sunday morning and the area tidied up.

It was also confirmed that the Field will be cut by Northwich Town Council (NTC) during the preceding week. The Parish Clerk will also ask NTC to water the recently laid turf adjacent to the War Memorial.

Mr James Vernon sought permission to become the Lessee of Garage 16. This was confirmed and the Parish Clerk will take forward.

**13.07.03 PCSO's Monthly Report**

The Parish Clerk gave a synopsis of PCSO Kat Stock's activities, plus a summary of recorded incidents, during June 2013. A copy of the Report is held on file.

**13.07.04 Minutes**

**Resolved:** that the Minutes of the meeting held on 13 May 2013 be agreed and signed as a true record.

**13.07.05 To receive the Parish Clerk's Report**

**Resolved:** that the following be noted:-

- The Parish Clerk confirmed that Gary Steele has been asked to cease Village Litter Picking from the end of June. CWAC Streetscene has undertaken to do more regular picks.
- The Parish Clerk confirmed that CWAC and Moulton School are conferring regarding possible Lollipop Person provision.
- The Parish Clerk advised that Suddenstrike have been approached for a quotation to install the Gym Equipment being purchased from Northwich Town Council (NTC). They require details of the specifications and underground fittings before being able to take matters forward. NTC have been asked for appropriate paperwork for passing on to Suddenstrike.
- The Parish Clerk confirmed that details of the Community Awards and Grants are now available via both Web Sites.
- Giles Fry, from VRDS, visited Moulton School on 5 July 2013 to view the Computer Suite ahead of the proposed IT Training Sessions. Provisional start date is

Wednesday 25 September 2013, starting at 10am (lasting for 1.5 hours). Councillors will visit local Groups – Coffee and Chat, RBL Mens Group, WI – to draw up a new list of interested parties. The Sessions will be strongly promoted at the Crow Fair.

- CWAC Legal Services are drawing up a Contract to cover the Leasing of the Weaver Road Play Area. This will be a rolling twelve month Lease. The Parish Council will now write to nearby Residents advising them of the changeover and asking for their views in how the area should be developed.
- NTC have been advised that their quote to remove the dilapidated fence adjacent to RB4/Hillside Lane is acceptable. They believe that permission is required from the owner of Bank Farm (Royston Ford) to bring vehicles onto the pathway. Cllr. Rigby will speak with Mr Ford
- The business that had expressed an interest in updating the PC Web Site has not responded. Cllr. Aston will speak with another potential provider to progress matters.
- The Parish Clerk met with CWAC Streetscene on 27 June 2013 to discuss the provision of additional Waste Bins (Litter and Dog Waste) around the village. If approved the new Bins will be placed on RB4 near the turning to Bank Farm; Playing Field near Stile in top right hand corner; outside Chip Shop (will require proprietors permission); footpath to rear of Eaton View. A full review of litter/dog waste facilities on the footpath to the Tunnels and the River has been requested. CWAC will also look at replacing all open top bins throughout the village.
- ChALC have commented on the proposed letter to CWAC Planning regarding suggested Planning Charter for Town and Parish Councils that have a Neighbourhood Plan in place. It was agreed to forward the revised Charter to Helen Bailey, the recently appointed Head of Services for the Northwich and Winsford Locality at CWAC, for her views.

### **13.07.06 Reports**

#### **(a) Planning**

**Resolved:** that the following be noted:-

- i). 13/02351/FUL – 12 Orchard Rise – Front and rear extensions. No objections, although a reference made to car parking provision on site.  
13/02029/FUL – 20 Meadow Lane – Conservatory to rear. No objections
- ii) None.
- iii). None.
- iv). It was agreed that Cllr. Rigby and the Parish Clerk will work on the Parish Councils' letter to the Planning Inspector who will chair the Appeal – deadline date is 13 August 2013. There will also be full liaison with Community Groups and Neighbouring Parish Councils. If necessary, a Parish Council meeting will be held in early August to encourage further views from residents.
- v). The Neighbourhood Plan Working Group met on 3 July 2013. Focus is to be on three areas – Built Environment; Traffic and Transport; Community Facilities. Key issues in each of the three areas have been identified. A Questionnaire covering primary issues for further research is to be devised in readiness for use at the Crow Fair. The Working group will next meet on 29 July 2013 at a venue to be confirmed.

#### **(b) Community Initiatives**

**Resolved:** that the following be noted:-

- i). The Parish Clerk will issue Councillors with guidance notes for preliminary judging (during w/c 29 July 2013) of the “Moulton In Bloom” competition. The final judging will be undertaken by Gina Bebbington from the Northwich Guardian in August.

#### **(c) Administrative Issues**

- i). With future access to the Village Hall remaining uncertain it was agreed that the current position regarding bookings needs clarification – Cllr. Rigby will speak with Rev.Kegg. Furthermore, enquiries will be made to ascertain the regular availability of other venues throughout the village. As a change of venue may result in a possible change of regular meeting time the following Resolution, amending Standing Orders, was unanimously agreed:-

**Resolved:** Standing Order regarding Meeting Times to now read - “The Parish Council will seek to meet on the second Monday of each month. However, should the need arise the Parish Council reserves the right to meet on an alternative evening during the second week of the month”.

- ii). Cllr. Aston advised that, following his attendance at a Social Media Seminar, the Parish Council now has its' own “Facebook” page. This medium can used to make announcements of Parish Council

activities/initiatives. It was agreed that the Chairman, Vice Chairman and Parish Clerk will control news releases.

iii). It was agreed that the Parish Council will have a presence at the Crow Fair on Saturday 13 July 2013. Cllrs. Bowie, Aston, Blackwood, Burgess and Watkinson will assist with the building and furnishing of the Stand and will ensure a presence throughout the afternoon. Members of Moulton Matters have also volunteered to lend support if required. Focus will be on obtaining more feedback for the Neighbourhood Plan (using the slogan "Your Village. Your Say"), the IT Course starting in September and generating awareness of the new Facebook page.

### 13.07.07 Correspondence

a) **Resolved:** that the correspondence received as below be noted and the following action be agreed.

Item 1 (3) – noted.

Item 1 (4) – noted. The Parish Council has replied in support of the proposal.

Item 2 (2) – noted.

Item 10 – noted.

Item 11 – Parish Clerk to process payment of renewal Premium.

Item 12 – Parish Clerk to ask CWAC Councillors if they can progress matters regarding the widening of the road adjacent to The Travellers Rest.

1	Cheshire West and Chester Council	Various 24 June 18 June Various	Members Briefings Northwich and Winsford Locality Team Newsletter E-mail - Ward Walk Summary Double Yellow Lines Main Road/Whitlow Lane Junction	To note To note To discuss To discuss
2	Cheshire Police	Various 1 July	Weekly Newsletters Meeting with Town and Parish Council Representatives 29/7/13	To note To discuss
3	Vale Royal Disability Service	Various	Newsletters	To note
4	Healthwatch Cheshire	Various	Newsletters	To note
5	Moulton Matters Members	Various	Copies of e-mails to CWAC relating to Richborough Estates Planning Application and Highways Issues	To note
6	DCE	17 June	Notice of Practical Play Solutions Event at Widnes on 26/6	To note
7	Moulton Events Committee	10 June	E-mail relating to replacement of Portacabin at Garages Area	To note
8	CHAIN	15 June	Newsletter	To note
9	VREN	Various	Newsletter	To note
10	Environment Agency	27 June	Meetings re Northwich Town Centre Flood Alleviation Scheme	To discuss
11	Came & Co	14 June	MCPFT Insurance Renewal	To discuss
12	A2B Public Houses	1 July	E-mail relating to Pavement outside Travellers Rest Public House	To discuss
13	ChALC	2 July	Newsletter (e-mailed 2/7)	To note

### 13.07.08 Accounts – Net Payments / Income

Payments:

PAYEE	DETAILS	AMOUNT
P Sanders	Salary July – Clerk	613.78
HMRC	PAYE + NI for PS July 2013	120.31
Northwich Town Council	Contract – Playing Fields	507.60
Northwich Town Council	Contract – Church and Playschool	225.60
GW Scott	IT Services – 1 <sup>st</sup> Qtr 2013/14	75.00
P Sanders	Expenses	51.00
Office Essentials	Stationery	36.54
GJ Steele	Visual Inspections and Litter Picks	270.00

CHAMP	Room Hire – April to June	65.25
PIAMS	Playground Inspection – June	36.00

**Resolved:** that the above accounts be approved for payment. Proposed by Cllr. Watkinson. Seconded by Cllr. Bowie.

Income:

Noted receipt of the following income since the last meeting:

Bank Interest	6.72
MCPFT - Repayments	1342.40
T&TF PC – Stationery Payments	4.48

**13.07.9 Councillors' Reports**

The following were highlighted for report, action or to note:

- Cllr. Aston confirmed that Pre School are shortly to move into the Verdin Club Function Room. Furthermore the Verdin Club is to remain open for a further three months, pending another review of its' financial position.
- Cllr. Hough commented that a Street Lamp on Main Road, near the junction with Chapel Lane is out of order.
- Cllr. Rigby advised that he attended a Local Councils Assembly on 27 June 2013. The primary topic discussed was the creation of Locality Groupings – Moulton will fall under the Davenham and Moulton Group, within the larger Northwich and Winsford Area. Headed by Heads of Service, each locality will be encouraged to look at alternative ways of delivering service. It was agreed to invite Aleta Steel, the Senior Locality Manager, to the September Parish Council Meeting to explain the initiative more fully.
- Cllr. Rigby outlined the concept of Community Resilience – in essence disaster planning with the focus on drawing upon local support in the event of a major incident. The Neighbourhood Plan Working Group will look at this issue in greater depth.

**13.07.10 Next Meeting**

The next meeting of the Council will be held on Monday 9 September 2013 at 7.45pm at a venue to be confirmed. There will be a 15 minute public participation session at the outset.

There being no further business this section of the Meeting closed at 9.54pm.