

MINUTES OF A MEETING OF MOULTON PARISH COUNCIL held at MOULTON VILLAGE HALL (Main Room) on MONDAY 9 SEPTEMBER 2013 at 7.45pm

Present: Cllr. Cllr. A. Rigby (Chairman)
Cllrs. A. Aston, A. Burgess, N. Harris, D. Hough, J. Kershaw,
D. Watkinson and A. Wood.

Also In Attendance: P. Sanders – Parish Clerk.
M. Simmons – Locality Officer, Cheshire West and Chester Council
8 Members of the Public (names recorded).

13.09.01 Apologies for Absence and Declarations of Interest

Resolved: to accept apologies from Cllrs. Blackwood (illness), Bowie (personal commitments) and Vernon (personal commitments).

13.09.02 Public Open Session

Issues relating to Richborough Estates proposed development:-

Rob Snasdell enquired whether the Parish Council has taken up CWAC's offer of support ahead of the Appeal Hearing. Cllr. Rigby advised that, to date, there has been no contact, although liaison is anticipated prior to the Hearing – to confirm the format, role of each interested party etc.

Other Matters:-

Alan Leach commented that the advent of Double Yellow Lines on the junction of Whitlow Lane and Main Road has created parking issues further along Main Road and on Beechfield. The Parish Clerk will discuss the matter with PCSO Kat Stock, asking that the situation is monitored closely.

David Evans of the Moulton Memories Group (MMG) asked whether the Parish Council would have any objections to the placement of a Park Bench at the junction of Chapel Lane and Footpath RB4. The Parish Council was supportive of the idea and, if necessary, will assist in dialogue with CWAC (the guardians of RB4). MMG will raise funds to cover purchase and installation of the bench.

Angela Capstick asked whether a paper copy of the CWAC Draft Local Plan could be made available for public viewing within the village. Cllr. Rigby will obtain a copy and seek permission for it to be placed at the Royal British Legion.

Alan Leach advised that he has been in regular dialogue with CWAC regarding the cut back of Bus Services in rural areas (after 7pm) due to the withdrawal of subsidies. The Parish Clerk will take up the matter with CWAC.

13.09.03 PCSO's Monthly Report

The Parish Clerk presented PCSO Kat Stock's Monthly Report – no major issues arising. A copy of the Report is held on file.

13.09.04 Presentation by Mark Simmons of the CWAC Northwich and Winsford Locality Team

Mr Simmons gave a Presentation on the role and functions of the New Locality Teams – a copy of the supporting handout is held on file. Moulton is part of the Winsford cluster (within the Northwich and Winsford Locality Area), the main contact being Trish Johnson. More information on the specific issues being addressed by the Locality Team will emerge in the coming months, including support for the elderly during periods of snow and ice.

A Defibrillator is to be made available for placement at an accessible point in the village. Consideration will be given to an appropriate location and Mr Simmons subsequently advised.

13.09.05 Minutes

Resolved: that the Minutes of the meeting held on 8 July 2013 be agreed and signed as a true record.

13.09.06 To receive the Parish Clerk's Report

Resolved: that the following be noted:-

- The Parish Clerk confirmed that Citizenship Award Nomination Forms are available on-line and from Local Public Houses and the Post Office. Nominations should be received by 30 September 2013.
- The Parish Clerk confirmed that Community Grant Application Forms are available on-line, with Blank Forms sent to all known representatives of Village Organisations. Applications should be received by 30 September 2013. The Finance Committee will meet on Wednesday 16 October 2013 to review the Applications.
- The Parish Clerk advised that Moulton In Bloom judging has now been completed by Gina Bebbington of the Northwich Guardian. Presentations will be made at the November Parish Council Meeting.
- The Parish Clerk confirmed that Trees, Bedding Plants, Notice Board, Plaque Plinth, Electricity Supply and Flag Pole will be added to the War Memorial Area in the next 7/10 days.
- Cllr. Rigby has not been able to speak with the owner of Bank Farm (Royston Ford) to seek permission to bring vehicles onto the pathway – to enable the dilapidated fencing posts to be removed. Cllr. Rigby will endeavour to speak with Mr Ford prior to the next Parish Council Meeting.
- CWAC have acknowledged receipt of the letter suggesting a Planning Charter for Town and Parish Councils that have a Neighbourhood Plan in place. A formal response has been promised by the Senior Locality Manager, Aleta Steele.

13.09.07 Reports

(a) Planning

Resolved: that the following be noted:-

- i). None.
- ii) 13/02351/FUL – 12 Orchard Rise – Front and rear extensions. Planning Permission Granted.
13/02029/FUL – 20 Meadow Lane – Conservatory to rear. Planning Permission Granted.
- iii). None.
- iv). The Parish Council's formal Letter of Objection was submitted to the Planning Inspector on 13 August 2013 and subsequently acknowledged. The Appeal Hearing is to be held at Wyvern House, Winsford between 1 and 4 October 2013, commencing at 10am daily. The Parish Clerk has verbally confirmed to Brian Leonard (CWAC Planning Officer) that the Parish Council will wish to address the Hearing. The Parish Clerk will seek guidance from CWAC on the format of the Hearing, with particular regard to verbal presentation. It was agreed that the Parish Council will be represented at all times during the Hearing.
- v). The Neighbourhood Plan Working Group met on 29 July 2013 and progressed key ideas relating to the three Primary Focus areas – Built Environment; Traffic and Transport; Community Facilities. The Working Group will next meet on 18 September 2013 at the Methodist Chapel Hall.

The CWAC Local Plan is currently out for consultation, with a deadline of 1 November 2013 for comments. Cllrs Rigby and Harris will undertake the review and will also attend a Briefing Session at Wyvern House, Winsford on Wednesday 18 September 2013.

(b) Community Initiatives

Resolved: that the following be noted:-

- i). The Parish Clerk advised that a Lease Document is still awaited from CWAC in respect of the management of the Weaver Road Play Area. Resident feedback was minimal, focusing on the need to curb anti-social behavior, improve the entry point and make the park more attractive on the eye. The Parish Clerk will seek to expedite completion of the Lease Documentation and liaise with Moulton School over its' involvement in the project.
- ii). It was agreed that the Christmas Tree Lights Switch On Event will be held around the (soon to be planted) Christmas Tree on Friday 6 December 2013, commencing at approx. 4.30pm. The Parish Clerk will enquire whether the School Choir can perform at the Event.
- iii). VRDS have advised in the last few days that they no longer have funding to cover the provision of a Trainer for the IT Training Sessions that are due to commence on Wednesday 25 September 2013. Quoted cost for the 10 x 1.5 hour sessions is £500.

Resolved: whilst a funding Application is to be submitted to Cheshire Community Development Trust, it was agreed that, if necessary, the Parish Council will cover the VRDS costs from cash reserves.

(c) Administrative Issues

i). **Resolved:** to accept the Quote from Gary Steele, in the sum of £800 + skip hire costs, to remove Garages 31, 42 and 43, make good Plot 14A and tidy up the whole site. The Parish Clerk will ask Mr Steele to commence the work as soon as possible

ii). Following an approach from the occupier of 48 Main Road, the Parish Clerk has obtained a Quotation from Allan James Tree Surgeon, in the sum of £285, to trim overhanging branches and cut surface roots from trees adjacent to the War Memorial Car Park.

Resolved: to accept the Quotation. The Parish Clerk will ask Mr James and the Property Owner to arrange a mutually convenient time for the work to be undertaken.

iii). Mr Dean Sanders has done some demonstration pages to outline a new Parish Council Web Site format. Cllrs. Rigby and Aston will review the pages to ensure that the upgrade meets requirements. Mr Sanders has quoted a Fee of £300 for the work.

Resolved: to accept the Quotation, subject to Cllrs. Rigby and Aston approving the proposed new format.

13.09.08 Correspondence

a) **Resolved:** that the correspondence received as below be noted and the following action be agreed.

Item 1 (4) – Cllr. Rigby to attend the Presentation at Chester on 26 September 2013.

Item 4 – Noted.

Item 6 – Noted.

Item 7 – Permission to stage the Crow Fair to be advised to the Events Committee.

Item 10 – Noted. £100 Donation to be made to CCDT.

Item 12 – Letter to be sent declining the offer the meet.

Item 13 (1) – Noted

Item 13 (2) – Cllrs. Aston and Harris to attend.

Item 13 (3) – Noted.

1	Cheshire West and Chester Council	Various Various Various 21 Aug 16 July	Members Briefings Local Councils Bulletins Partnerships West Community Governance Review Events Toolkit for Community Groups	To note To note To note To discuss To note
2	Cheshire Police	Various	Weekly Newsletters	To note
3	Vale Royal Disability Service	Various	Newsletters	To note
4	CHAMP	Various	E-mails relating to Hall Bookings	To discuss
5	Moulton Matters Members	Various	E-mails relating to Richborough Estates Planning Appeal Application and Neighbourhood Plan Issues	To note
6	Moulton School	17 June	Copy e-mail from CWAC relating to Lollipop Person Provision	To discuss
7	Moulton Events Committee	25 July	E-mail relating to Crow Fair – Saturday 12 July 2014	To discuss
8	CHAIN	2 Aug	Newsletter	To note
9	VREN	Various	Newsletter	To note
10	Cheshire Community Development	24 Aug	Review of Play Scheme held during August 2013 and request for Funds	To discuss

11	Cheshire Community Action	17 July	Newsletter covering Neighbourhood Plans and Community Land Trusts	To note
12	PMA Chartered Surveyors	29 July	Letter regarding "Proposed Release of Land for Development" (<i>Circulated with Clerk's Report</i>)	To discuss
13	ChALC	23 July 30 July 31 July 28 Aug	Notice of Vale Royal Area Meeting on Thursday 3 October 2013 Notice of AGM – 24 October 2013 Minutes of Vale Royal Area Meeting held on 11 July 2013 2014 Training Programme	To discuss To discuss To discuss To note
14	RA Pickthall and Others	Various	E-mails relating to Land in Davenham and MADSAG	To note

13.07.08 Accounts – Net Payments / Income

Payments:

PAYEE	DETAILS	AMOUNT
P Sanders	Salary August – Clerk	*613.78
HMRC	PAYE + NI for PS August 2013	*120.31
GJ Steele	Visual Playground Inspections and Litter Picks - July	*187.50
Northwich Town Council	Contract – Church and Playschool - June	*225.60
Northwich Town Council	Contract – Playing Fields - June	*394.80
Northwich Town Council	Contract – Church and Playschool - July	*225.60
Northwich Town Council	Contract – Playing Fields - July	*394.80
BDO	Audit Fees	*240.00
CHAMP	Room Hire	*46.50
Cheshire Police	PCSO Charges (50% charged to Davenham PC)	*5900.00
Office Essentials Ltd	Stationery	76.51
PIAMS	Playground Inspection - July	36.00
D Watkinson	Crow Fair Stall Rent	10.00
A Capstick	Neighbourhood Plan T-Shirts	*64.00
P Sanders	Salary September – Clerk	380.13
HMRC	PAYE + NI for PS September 2013	353.91
Came and Company	Insurance Renewal	2322.27
GJ Steele	Visual Playground Inspections and Litter Picks - August	*150.00
P Sanders	Expenses – July to Sept	238.25
PIAMS	Playground Inspection - August	36.00

Resolved: that the above accounts be approved for payment (items marked * agreed retrospectively).
Proposed by Cllr. Watkinson. Seconded by Cllr. Burgess.

Income:

Noted receipt of the following income since the last meeting:

Bank Interest	5.47
Garage Rents	295.00

13.09.10 Councillors' Reports

The following were highlighted for report, action or to note:

- Cllr. Aston advised that a local teenager had made contact via the PC Facebook page enquiring whether a set of football goals could be placed on the Playing Field. Cllr. Aston has invited the youngster to attend a PC Meeting and will further respond stating that the request cannot be met due to health and safety considerations.

- Cllr. Aston advised that the hedge adjacent to Main Road, approaching the mini-roundabout, is again protruding onto the pavement. The matter will be referred to CWAC.
- Cllr. Kershaw advised that there are currently issues arising amongst residents of Main Road relating to Animal Waste.
- Cllr. Hough commented that the previously reported faulty Street Light at the junction of Chapel Street and Main Road is still not working. A further request will be sent to CWAC.

13.09.11 Next Meeting

The next meeting of the Council will be held on Monday 14 October 2013 at 7.45pm at Moulton Village Hall (Main Hall). There will be a 15 minute public participation session at the outset.

There being no further business this section of the Meeting closed at 10.02pm.