

MINUTES OF A MEETING OF MOULTON PARISH COUNCIL held at MOULTON SCHOOL HALL on MONDAY 14th JANUARY 2013 at 7.30pm

Present: Cllr. A. Rigby (Chair)
Cllrs. A. Aston, T. Blackwood, A. Burgess, D. Hough,
N. Harris, P. Vernon, D. Watkinson and A. Wood.

Also In Attendance: P. Sanders – Parish Clerk. CWAC Cllrs. Watson, Weltman and Sinar.
48 Members of the Public (names recorded).

13.01.01 Apologies for Absence and Declarations of Interest

Resolved: to accept apologies from Cllrs. C. Bowie and J. Kershaw (both due to work commitments), PCSO Kat Stock.

13.01.02 Public Open Session

Several Speakers raised points relating to Richborough Estates' (RE) recently submitted Planning Application in respect of 148 Dwellings off Barnside Way, Moulton. In summary:-

- It was confirmed that only residents in close proximity to the proposed development will be contacted direct by CWAC Planning, advising of the Application and inviting feedback. This does not preclude anybody else from submitting comments, whether individually or as part of a group. A large number of responses does carry some weight.
- The Parish Council will review the Application Papers and then, also taking into account feedback received from all parties, submit its' views to CWAC Planning Department in writing. It will focus solely on Planning Issues.
- It was noted that a development of this scale does not sit within the Vale Royal Area Plan, Moulton Parish Plan or Moulton Village Design Statement. Also, it does not meet the criteria laid down within the embryonic CWAC Local Plan that is currently being formulated.
- Several people commented on the recent receipt of letters from RE asking them to agree in advance to proposals relating to new drainage services. It was suggested that they refer these letters to Brian Leonard, the Planning Officer handling the Application at CWAC.
- A number of speakers asked how the Parish Council intended to gauge the public mood regarding the Application. Cllr. Rigby commented that meetings such as this one and the planned Public Consultation Meeting on Thursday 24 January 2013 (at Moulton School, commencing at 7.30pm), help the Parish Council to gauge the views of those residents who attend. Additionally, the Parish Council will constantly review any feedback that is posted on the CWAC Planning Web Site, or sent to its' own e-mail address.
- Comment was made that the Parish Council is yet to declare its' views and that this was concerning some residents. Cllr. Rigby commented that the Parish Council is following standard procedure and adopting a public stance of neutrality until it has fully evaluated RE's Application. To do otherwise could see it open to charges of incorrect practice.
- It was confirmed that CWAC Highways will be asked to comment on traffic issues relating to the Application as part of CWAC's overview process. This will check the veracity of the Traffic Plan and consider whether the road/junction improvements suggested are considered adequate. Cllr. Vernon confirmed that Engineers from CWAC Highways viewed the proposed site and adjacent roads when they visited on 8 January 2013. Further visits are anticipated.
- It was confirmed that Davenham Parish Council are fully aware of the Application and will submit comments to CWAC Planning.
- It was confirmed that all of the planned properties are within the Moulton Parish Boundary. Should the properties be built they will pay an element of their Council Tax to Moulton Parish Council.
- CWAC Planning, as part of its' overview of the Application, will fully assess all environmental aspects. This will include ecological issues and tree stocks.

- Concern was expressed that not all villagers seem to be aware of the proposed development. In response Cllr. Rigby advised that the recent Village Newsletter had highlighted the proposed plans and encouraged people to attend the Public Consultation Sessions organised by RE in late November 2012. Newsletters/Flyers are considered the most successful way of alerting villagers to key issues of local importance, although it is acknowledged that not all are read. These are backed up by postings on both village Web Sites.
- It was confirmed that the Parish Council will seek outside advice where it is thought appropriate. It has already done so, having recently met with Cheshire Community Action, seeking general advice on handling Applications of this nature. Close contact will be maintained with CWAC Planning throughout the whole process.
- The Parish Council agreed to consider ways in which the Planning Application Documentation can be made more readily available for villagers to peruse.
- The Parish Council confirmed that a Public Meeting has been arranged for Thursday 24 January 2013, commencing at 7.30pm at Moulton School Hall to obtain the views of Moulton Residents in respect of the Application. Each household will receive a Flyer confirming the Meeting. Details will also be posted on www.moultonpc.org.uk and www.moultonvilage.com and the Notice Board.
- Once the Parish Councils' written response to CWAC Planning has been submitted it will be made available to the Public via both Web Sites and the Village Notice Board. Additionally, it was agreed to make public how individual Councillors had voted.

13.01.03 PCSO's Monthly Report

No Report was received from PCSO Kat Stock. It will be held over until the next Meeting.

13.01.04 Minutes

Resolved: that the Minutes of the meeting held on 10 December 2012 be agreed and signed as a true record.

13.01.05 Clerk's Report

Resolved: that the Clerk's Report relating to progress on a number of current matters be received; Arising from the report:

- Dixon Rigby Keogh (DRK) has not received any reply from HM Land Registry relating to the Parish Councils' wish to seek "Possessory Title" over the land between Hillside Lane and Footpath RB4.
- CWAC Cllr. Watson, Cllr. Vernon, the Parish Clerk, PCSO Kat Stock, David Tunstall and Kathryn Tunstall (Moulton School) met with Jerry Gibbs and James Ollier from CWAC Highways on Tuesday 8 January 2013. Primary focus was on traffic congestion/safety concerns around School opening and closing times. Measures discussed were Double Yellow Lines at the junction of Whitlow Lane and Main Road to improve visibility and pedestrian safety; the possible reintroduction of a Lollipop Person; consideration to the introduction of 20mph speed limits within a central zone. Other issues discussed/reviewed were to assess potholes adjacent to The Travellers Rest Public House on Whitlow Lane; assess a blocked gully at the junction of Church Street and Main Road; address the issue of an overgrown tree/hedge that is obstructing the footway of Main Road and back passage of Church Street; assess pot holes at the junction of Main Road and Regent Street backs; add Meadow Lane to the Detailed Visual Inspection List for it to be assessed for funding; cleansing and tidying of verges on the footway link between Whitlow Lane and Wilson Drive. The Parish Clerk will monitor progress on these issues.
- Quadriga has repaired the small cracks evident on the War Memorial by the insertion of pins. Matching cement in-fills will be added in drier weather.
- Inspector David Snasdell, at Winsford Police Station, has promised to enquire when discussions are likely to commence regarding the new PCSO Service Agreement. The current Agreement expires on 31 March 2013.
- Servicing, and the installation of a new energy saving timer, at the MUGA should be complete by the end of this week.
- A Litter Bin adjacent to the Playing Field Footpath, which has come away from its' base bracket, has been reported to CWAC Streetscene.

13.01.06 Reports

(a) Planning

Resolved: that the following be noted

12/05263/FUL – 29 Main Road, Moulton – Single storey rear extension and detached garage. No objections.

ii) 12/04953/FUL – 6 Anthony Drive, Moulton – Single storey extension to rear. Permission Granted.

iii). None.

iv). It was agreed that, in an effort to make more people aware of the Richborough Estates Planning Application (12/05668/OUT), the Parish Council will distribute a single sheet Newsletter summarising the key aspects of the Application. This will be formulated by Cllr. Rigby and the Parish Clerk and will be delivered to each household as soon as possible.

The Documents supporting the Application have yet to be received by the Parish Clerk. Once the pack is to hand it will be circulated amongst the Planning Committee, followed by other Councillors. The Parish Councils' formal written response will be drafted by Cllr. Rigby and the Parish Clerk. This will not be sent until after the Public Consultation Meeting on 24 January 2013.

Cllr. Rigby and the Parish Clerk are looking to meet with the Planning Officer handling the Application, Brian Leonard, as soon as possible. At this meeting an extension to the response deadline date of 1 February 2013 will be sought case of need.

Cllr. Rigby will seek to obtain at least one further full paper copy of the Application for lodgment at a central point within the village. This will enable non-Internet users to access the Application Papers.

v). The Application to create a Neighbourhood Plan Area is currently at the Consultation Period stage (expires 16/1/13) – Notices have been posted around the Village and CWAC have inserted Notices in the Local Press. The Parish Clerk has met with Lesley Bassett, from CWAC Housing, and discussed the creation of a Housing Needs/Village Survey. A draft Survey Document was reviewed by Councillors and approved. The Survey will be distributed to each Household in the village, with Forms returned to the Parish Council via “post boxes” in the British Legion, Co-Op Store and Post Office (subject to prior agreement), or by post. The results, which Lesley Bassett will help to analyse, will form a useful starting point for the creation of the Neighbourhood Plan.

(b) Community

Resolved: that the following be noted:-

i). The names of interested individuals have been collected – 15 in total. A meeting with the School Head Teacher, to discuss IT Suite availability, had to be cancelled but will be re-arranged as soon as possible. Once administration issues have been finalised a letter will be forwarded on to all people who have registered an interest in talking part. Vale Royal Disability Services is able to provide Tutor Support free of charge.

13.01.07 Correspondence

a) **Resolved:** that the correspondence received as below be noted and the following action be agreed.

Item 1 (3) – Noted.

Item 1 (4) – Cllr. Rigby will review and action as appropriate.

Item 6 – Cllrs. Harris and Blackwood are to be added to the current Signatories (Cllrs. Vernon, Watkinson and Wood). A suitably worded letter is to be sent to Brown Shipley.

1	Cheshire West and Chester Council	Various 20 Dec 24 Dec 8 Jan	Various Briefing Notes for Elected Members Bulletins for Town and Parish Councils (<i>e-mailed 20 Dec</i>) Letter re Parish Precept Draft Employment Land Survey Update 2012	To note To note To discuss To discuss
2	ChALC	Various	NALC Bulletins	To note
3	Vale Royal Environmental Network	Various	Newsletter	To note
4	Charities Commision	13 Dec	Reminder re Annual Return for MPFT	Actioned On-line
5	Richborough Estates	11 Dec	Public Consultation Questionnaire Results	To note
6	Brown Shipley	19 Dec	Letter re Authorised Signatories on MPFT Investment	To discuss

7	Clerks and Councils Direct	14 Jan	January 2013 issue	To note
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13.01.08 Accounts – Net Payments / Income

Payments:

PAYEE	DETAILS	AMOUNT
P Sanders	Salary January – Clerk	*590.14
HMRC	PAYE + NI for PS January 2013	146.29
Cllr. A Burgess	Photos of Garages Area	18.83
GJ Steele	Visual Playground Inspections and Litter Picking	*187.50
P Sanders	Expenses	24.90
Office Essentials Ltd	Stationery	^127.26
Northwich Town Council	Contract Work – Church and Play School	*310.20
Play Inspection and Maintenance Services	December Playground Inspection and Swing Repair (Labour)	96.00
CHAMP	Room Hire	18.75
Play and Leisure	Swing Repair (Parts)	38.31

^55% rechargeable to DPC and T&TF PC
 *retrospective
 "rechargeable to MPFT

Resolved: that the above accounts be approved for payment. Proposed by Cllr. Vernon. Seconded by Cllr. Watkinson.

Income:

Noted receipt of the following income since the last meeting:

Bank Interest (Current Account only)	2.39
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12.12.09 Councillors' Reports

The following were highlighted for report, action or to note:

- Cllr. Burgess advised that a Cross-Trainer has been dumped within the Garages Area and needs removing.
- Cllr. Blackwood commented on the poor state of the unmade roadway from Niddries Lane to Vale Royal Caravan Park. This is a private road and neither CWAC nor the Parish Council has any jurisdiction to enforce improvements.
- Cllr. Hough commented on the poor state of the road surface on Main Road between Beechfield and Chapel Lane. This will be brought to the attention of CWAC Highways.
- Cllr. Vernon commented that car parking on grass verges is again a feature throughout the village. This is resulting in several verges becoming seriously damaged. This will be brought to the attention of CWAC Highways.
- Cllr. Blackwood commented on a seemingly increasing number of commercial vehicles that are travelling along Main Road. This observation will be passed on to PCSO Kat Stock.

12.12.10 Next Meeting

Noted the next meeting of the Council will be held on Monday 11 February 2013 at 7.30pm. This is currently scheduled to be held at Moulton Village Hall (Back Room). Enquiries will be made as to the availability of the School Hall. There will be a 15 minute public participation session at the outset.

Moulton Playing Field Trust will meet on Monday 21 January 2013.

Also:-

Garages Rent Collection Day – 19 January 2013 – Village Hall (Back Room) – 10am to Noon.

There being no further business this part of the Meeting closed at 9.48pm.