

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL held at MOULTON VILLAGE HALL (Main Room) on MONDAY 12 MAY 2014 at 8.00pm.**

<b>PRESENT</b>	
<b>Councillors</b>	Cllrs. Aston (Chairman), Bowie, Burgess, Clark, Harris, Vernon, Watkinson and Wood.
<b>Other Attendees</b>	Parish Clerk. PCSO K McShane. 2 Members of the Public (names recorded).

<b>1</b>	<p><b>To welcome Cllr. Jim Clark as a Member of the Parish Council, to receive Apologies (and record reasons for absence) and to note any Declarations of Interest</b>  Cllr. Aston welcomed Cllr. Clark to the Parish Council. The Parish Clerk confirmed that all appropriate paperwork has been completed.  <b>Resolved:</b> to accept Apologies from CWAC Cllrs. Watson, Sinar and Weltman.  There were no Declarations of Interest made.</p>
<b>2</b>	<p><b>To receive the PCSOs Report</b>  The new PCSO, Kevin McShane, introduced himself and gave a summary of the Monthly Report for April 2014. 67 incidents were recorded, including an ongoing neighbour dispute on Weaver Road; assorted small thefts; a dog bite; incidents of anti-social behaviour. A copy of the full Report is held on file.</p>
<b>3</b>	<p><b>Public Participation</b>  With regard to Planning Application 14/01727/S73, Margaret Newton expressed concern that CWAC Planning will permit the request in spite of The Planning Inspector clearly stipulating that no Piling should occur. Her concern is that Piling could have an adverse effect on adjacent properties. She also feels that points relating to water management in ASL's Report need highlighting to CWAC Planning in the Parish Council's written response. Her points were acknowledged. The Parish Council's formal response to the Application will be submitted in writing before the 29 May 2014 deadline.</p>
<b>4</b>	<p><b>To receive Letters of Resignation from Cllrs. A Rigby and D Hough</b>  The Parish Clerk confirmed that Letters had been received from both Councillors submitting their Resignation with immediate effect. All Members wished to place on record their thanks for the contributions made by both Councillors.  <b>Resolved:</b> to accept both Letters of Resignation, with suitable Letters of Thanks to be forwarded on.</p>
<b>5</b>	<p><b>To agree the Minutes of the Meeting held on Monday 14 April 2014 for signature as a true record.</b>  <b>Resolved:</b> that the Minutes of the meeting held on 14 April 2014 be agreed and signed as a true record.</p>
<b>6</b>	<p><b>To receive the Parish Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• The Parish Clerk advised that only "moultonpc" e-mail addresses are now in use – this is to fully comply with the Data Protection Act.</li> <li>• The newly styled Web Site has developed further. The Parish Clerk gave details of the hyperlink to see progress to date.</li> <li>• Only 4 Garage Plot Rent Payments remain outstanding. Letters have been sent to all Occupiers seeking full payment by 15 May 2014. Legal Action to follow if payment not forthcoming.</li> <li>• The Events Committee has kindly agreed that the Parish Council can store items currently held at the Village Hall at its' private storage facility. The switchover will be arranged shortly. The Parish Clerk has agreed to waive Ground Rent for the Events Committee's Garage Plot as a gesture of appreciation/goodwill. Cllr. Bowie agreed to assist with the movement of cabinets and documents.</li> <li>• The Joint Parish Council Meeting, to include representatives from Moulton, Davenham and Bostock, has been finalised for Tuesday 3 June 2014. The Meeting will be held at</li> </ul>

	<p>Moulton Methodist Chapel Hall, commencing at 7.30pm. The Parish Clerk will issue the Agenda to all parties the week beforehand.</p> <ul style="list-style-type: none"> <li>The Defibrillator is now in place at the Co-Op Store on Whitlow Lane. There are currently two local qualified operators. Training for others is in the course of being arranged.</li> <li>Gary Steele has advised the Parish Clerk that he will no longer be able to undertake the weekly Play Equipment Visual Inspection and Litter Pick from the end of May 2014. Quotes for the work are to be obtained from Northwich Town Council and Winsford Town Council. These will be considered at the next Parish Council Meeting, at which time the possibility of hiring a Street Orderly will also be discussed.</li> </ul>				
7	<p><b>Planning</b></p> <p><u>i. to note comments made by the Planning Committee on recent Applications</u>  14/01727/S73 – Land at Beehive Lane – variation of Condition 4 (approved plans) to reflect correct drawing numbers and removal of Condition 24 to permit Piling on site as approved under 12/05668/OUT – see earlier comments under Public Participation.  14/01374/FUL – Land at rear of 14 Whitlow Lane. Objections lodged – too close to existing property and sets a precedent if approved.  14/01599/FUL – 68 Regent Street. Single storey rear extension. No objections.</p> <p><u>ii. to note Planning Application Responses from Cheshire West and Chester Council</u>  14/00910/FUL – 1 Verdin Close. Single storey side extension. Refused.</p> <p><u>iii. to note Planning Applications advised but not yet received</u>  None.</p> <p><u>iv. to discuss Neighbourhood Plan related matters</u>  The Parish Clerk confirmed that CWAC Spatial Planning Team have overviewed the Draft Plan and put forward a number of recommended alterations. Many of these have already being incorporated into the Plan Document. However, a further number do require additional consideration – Cllrs. Aston and Bowie will review and take matters forward. The revised Draft Plan can then be referred again to CWAC Spatial Planning for further consultation.</p> <p><u>i. to discuss any other Planning Related Issues arising</u>  CWAC has opened a Consultation Window (ending 19 June 2014) relating to the Local Plan (Part 2) Land Allocations and Detailed Policies. Cllrs. Wood and Bowie will review the Document and put forward any suggested comments at the next Parish Council Meeting.</p>				
8	<p><b>Administrative and Community Matters</b></p> <p><u>i. to discuss taking over the Management of the MoultonVillage Web Site</u>  Moulton Events Committee does not wish to take over the day to day running of the Site. In the circumstances it was agreed to hold matters in abeyance as there is no wish to become involved in the hands on running of the Site. As and when the new Parish Council Web Site is ready to “go on-line” Community Groups will be offered the opportunity to have Links to their own Sites created.</p> <p><u>ii. to discuss Legal Issues relating to the proposed Lease over Weaver Road Playing Fields</u>  In addition to Dixon Rigby Keogh’s estimate of £750, a further Estimate of Costs has been received from Moss Haselhurst in the sum of £850. Mindful of the ongoing Costs in taking forward this Project, it was agreed to ask CWAC Cllrs. Watson, Weltman and Sinar if they would consider awarding funds from their Local Budgets to help finance the Scheme.</p> <p><u>iii. to discuss the Community Governance Review for Moulton Parish</u>  The question of Parish Council Member Numbers was discussed at length.  <b>Resolved:</b> to ask CWAC to consider reducing Parish Council Maximum Size from 11 to 9 Members with effect from the 2015 Election.</p> <p><u>v. to discuss potential Village Projects for 2014/15</u>  The following Projects are to be given main focus – Moulton Walking Trail; development of Regent Street Backs/Garages Area; Weaver Road Play Area. The newly formed Projects Working Group will take forward.</p>				
9	<p><b>To consider Correspondence received since the last Meeting</b></p> <table border="1" data-bbox="225 1910 1355 2031"> <tr> <td data-bbox="225 1910 459 2031">Cheshire West and Chester Council</td> <td data-bbox="459 1910 579 2031">Various 28 Apl</td> <td data-bbox="579 1910 1190 2031">Members Briefings  Local Councils Bulletins</td> <td data-bbox="1190 1910 1355 2031">To note  To note</td> </tr> </table>	Cheshire West and Chester Council	Various 28 Apl	Members Briefings  Local Councils Bulletins	To note  To note
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		16 Apl	Community Resilience Workshops	To discuss
		1 May	Local Plan (2) Land Allocations and Detailed Policies – Consultation	To discuss
		6 May	Integrated Wellness Service – Consultation	To note
	ChALC	21 Apl	Digital Mapping Workshop	To discuss
		30 Apl	Commissioner's Crime Prevention Fund	To discuss
	Connecting Cheshire	22 Apl	Update ( <i>e-mailed on receipt</i> )	To note
	Cheshire Police	Various	Newsletters	To note
	Clerks and Councils Direct	30 Apl	May 2014 edition	To note
	VRDS	Various	VRDS Newsletters ( <i>e-mailed on receipt</i> )	To note
	Whitegate and Marton PC	2 May	Neighbourhood Plan Consultation Questionnaire ( <i>e-mailed on receipt</i> )	To note
	Northwich Vics JFC	8 May	E-mail re Use of Children's Playing Field	To discuss
	PIAMS	9 May	Playground Inspection Report – April 2014	To discuss

**Resolved:**

- Cllr. Bowie and/or Cllr. Harris to attend the Community Resilience Workshop on 11 June 2014.
- The Projects Group to consider possible Applications for Funding to the Police Commissioners' Crime Prevention Fund.
- A Written Agreement to be set before Northwich Vics JFC covering use of the Playing Field between 1 August 2014 and 31 May 2015.
- Phil Davies to be instructed to proceed with repairs to the Wet Pour Surface at the Children's Play Ground.

**10**

**To authorise Accounts for Payment and note Income Received**

**Resolved:** to authorise the following Payments and to note Income Received.

i

**Payments:**

P Sanders	Salary May – Clerk	741.18
HMRC	PAYE + NI for PS May 2014	38.69
CHAMP	Hall Hire Charges	46.50
Keith Hitchen	Internal Audit Fee	64.00
GJ Steele	Playground Visual Inspections and Litter Collections	150.00
P Sanders	Expenses – April and May	96.68
Office Essentials	Stationery	62.40
PIAMS	Playground Inspection – April	36.00

	<p><b>Income Received:</b></p> <table border="1" data-bbox="225 253 1353 383"> <tr> <td>Bank Interest</td> <td>2.57</td> </tr> <tr> <td>CWAC Precept</td> <td>30,750.00</td> </tr> <tr> <td>Garage Rent</td> <td>65.00</td> </tr> <tr> <td>MCPFT Repayment</td> <td>1,745.50</td> </tr> </table> <p>ii. <u>To receive an overview of the Accounts for the Year Ending 31 March 2014</u> Accounts, as reviewed by the Internal Auditor, were presented to Councillors. <b>Resolved:</b> that, subject to approval by the Finance Committee at its' next Meeting, the Accounts can be signed off with the Audit Certificate completed and submitted to BDO LLP.</p> <p>iii. <u>To agree a Finance Committee Meeting date and Agenda Items</u> A meeting is to be arranged for Tuesday 20 May 2014 if a suitable venue can be secured. Agenda to focus solely on 2013/14 Accounts and Review of Budget for 2014/15.</p>	Bank Interest	2.57	CWAC Precept	30,750.00	Garage Rent	65.00	MCPFT Repayment	1,745.50
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11	<p><b>To receive Reports from Councillors and the Parish Clerk</b></p> <ul style="list-style-type: none"> <li>• Cllr. Burgess advised that he has reported (to CWAC Highways) a deep Pothole that has appeared on Main Road, adjacent to Number 62.</li> <li>• Cllr. Watkinson advised that many villagers are currently experiencing problems with Telephone Lines. All residents are advised to contact their Service Provider in the event of problems arising.</li> <li>• Cllr. Watkinson suggested that Poppies be sown along the border between the Playing Field and Moulton School to celebrate the 100<sup>th</sup> Anniversary of the commencement of WW1. Cllr. Bowie offered to take forward.</li> <li>• Cllr. Vernon suggested that The Projects Working Group looks at the Junction of the By-Pass and Jack Lane in the future.</li> <li>• Cllr. Aston commented that a Mercedes Car is being parked overnight on the War Memorial Car Park. A short notice will be left on the windscreen asking for its' removal.</li> </ul>								
12	<p><b>To note that the next Meeting of the Council will be held on Monday 9 June 2014 at 7.45pm – Moulton Village Hall (Main Room) – commencing with a 15 minute Public Participation Session.</b></p> <p>Noted.</p>								

There being no further business the Meeting closed at 10.20pm.