

**MINUTES OF A MEETING OF MOULTON PARISH COUNCIL held at MOULTON VILLAGE HALL (Main Room) on MONDAY 13 MAY 2013 at 8.10pm (after completion of the AGM)**

**Present:** Cllr. Cllr. A. Aston (Vice - Chair)  
Cllrs. T. Blackwood, C. Bowie, A. Burgess, J. Kershaw,  
N. Harris, D. Hough, P. Vernon, D. Watkinson and A. Wood.

**Also In Attendance:** P. Sanders – Parish Clerk. CWAC Cllr. Watson.  
2 Members of the Public (names recorded).

**13.05.01 Apologies for Absence and Declarations of Interest**

**Resolved:** to accept apologies from Cllr. Rigby (holiday). PCSO Kat Stock.

**13.05.02 Public Open Session**

Margaret Newton and Fraser Clark thanked the Parish Council, and the CWAC Councillors, for their support in fighting the Richborough Estates (RE) Planning Application (which was refused by CWAC Strategic Planning Committee on 9 May 2013).

Mrs Newton requested that this support continues through any Appeal Process, including the presence of Councillors at any resultant Hearing.

All parties now wait to see whether RE proceed to Appeal. If so, timetables need to be ascertained and a Plan of Action formulated.

**13.05.03 PCSO's Monthly Report**

The Parish Clerk provided a summary of the new style Monthly PCSO Report. During April there were 47 Reported Incidents in Moulton, Davenham and Bostock. 1 Burglary in Moulton. A copy of the Report is held on file.

**13.05.04 Minutes**

**Resolved:** that the Minutes of the meeting held on 8 April 2013 be agreed and signed as a true record.

**13.05.05 To receive the Parish Clerk's Report**

**Resolved:** that the following be noted:-

- The "Annual Village Walk" will take place on Monday 20 May 2013, commencing at 2.30pm. Cllrs. Harris, Vernon and Watkinson will join the Parish Clerk, CWAC Community Officer Pat Johnson and representatives from the Highways Department.
- Only the Beavers have expressed a firm interest in assisting with a Community Litter Pick. A number of Councillors will independently organise a Pick in the next 2/3 weeks. Gary Steele, who has commenced 2 hpw of litter picking around the centre of the village at a cost of £15ph, will also be asked to focus on the pathway from Niddries Lane to the River (the main area of current concern). Additionally, the Parish Clerk will advise CWAC Streetscene of the areas requiring attention.
- Work on the refurbishment of the War Memorial Area has begun and is scheduled for completion in the next 2/3 weeks.
- The Parish Clerk confirmed that the PCSO Agreement for 04/13 to 03/16 has been signed by both Moulton and Davenham PC's. A copy is held on file. The need for more regular reporting has been acknowledged by Cheshire Police.
- CWAC have confirmed that they are not able to fund the removal of the fence posts between Hillside Lane and the Footpath. However, they will provide a quotation for the work. This could be funded by the Parish Council and from CWAC Members Local Budgets. The matter will be discussed during the forthcoming Village Walk.
- CWAC Highways have requested some additional information from Moulton School relating to the possible provision of a Lollipop Person.
- The Parish Clerk confirmed that the paperwork for the Citizenship Awards for 2013 has been prepared. Cllr. Blackwood is to review the Nomination Process and Prize/Award structure before Nomination Forms are made available to the Public. Prizes/Awards will be presented at a Parish Council Meeting in Q4 2013.

- The Parish Clerk advised that Northwich Town Council are looking for £1,000 to cover the cost of the second hand Gym Equipment currently sited at Vickersway Park in Witton. Installation costs will be additional (Grant Funding may be available). The issue will be discussed more fully at the June Meeting of the Moulton Children's Playing Field Trust. In the meantime Cllr. Bowie will inspect the Equipment and take Photographs for circulation amongst Councillors.
- The Parish Clerk advised that the May Newsletter will be printed this week. Its' production was delayed to ensure that the outcome of the RE Planning Application was reported. Every effort will be made to ensure distribution before the Annual Parish Meeting.

### 13.05.06 Reports

#### (a) Finance

The parish Clerk presented the Income and Expenditure Statement for the year ending 31 March 2013. This had earlier been approved by the Finance Committee and had been subject to Internal Audit.

**Resolved:** to accept the Accounts as provided and to complete the Annual Audit Report (Secetions 1 and 2) for submission to BDO LLP (External Auditors).

#### (b) Planning

**Resolved:** that the following be noted:-

- i). None.
- ii) 13/01033/LDC – Single storey rear extension – Snaefell, Jack Lane. Lawful Development Certificate issued.  
13/00709/FUL – Extension to Porch and addition of Bay Window – 7 Weaver Grange. Permission Granted.
- iii). None.
- iv). As discussed during the Open Forum, we now await to see if RE Appeal the Planning Permission Refusal.
- v). The Village Survey Results were briefly discussed. It was agreed that the Results should be presented at the forthcoming Annual Parish Meeting, with further feedback sought from villagers. The next step will then be to form Neighbourhood Plan Working Groups which can focus on the key areas and develop future proposals.

#### (b) Community Initiatives

**Resolved:** that the following be noted:-

- i). Cllr. Harris advised that the Trainer originally booked to undertake the IT Training is no longer available. However, an alternative has been sourced. Cllr. Harris and the Parish Clerk will meet him on 24 May 2013 to progress matters.
- ii). Cllr. Aston confirmed that, along with the Parish Clerk, he met Graham Scott on 9 May 2013 to discuss an upgrade of the current Web Site (www.moultonpc.org.uk). The aim is to refresh the appearance of the site, update the information and possibly introduce elements of inter-activity. The Parish Clerk will liaise with various Web Site Designers to discuss ideas and obtain Quotations for the work. Mr Scott will remain in his role as Site Administrator.
- iii). Cllr. Kershaw confirmed that, along with Cllrs. Watkinson and Burgess and the Parish Clerk, she undertook a viewing of the Travellers Rest Premises on 18 April 2013. The aim was to assess the suitability of the building for community purposes. Whilst there is some potential it is felt that, with the Freeholder looking for a quick sale, there is insufficient time to look to set up a Community Venture to progress any purchase. The matter is therefore closed at present.

### 13.05.07 Correspondence

a) **Resolved:** that the correspondence received as below be noted and the following action be agreed.

Item 1 (iv) – Noted. A Councillor will look to attend once fuller details are known.

Item 4 – Noted. A reply to be sent noting the comments made.

Item 11 – Parish Clerk to write confirming that permission to use the Playing Field is granted. No Motor Vehicles are to drive on the Field; Residents are to be fully advised beforehand; Litter is to be picked up once the Event is completed.

Item 14 – Cllr. Harris will attend.

1	Cheshire West and Chester Council	Various  18 April 25 April 8 May	Members Briefings dated 18/4, 24/4, 30/4, 8/5 ( <i>e-mailed on receipt</i> )  Local Council Bulletin ( <i>e-mailed 18/4</i> ) Partnerships Bulletin ( <i>e-mailed 25/4</i> ) Local Councils Assembly – 27 June 2013	To note  To note To note To discuss
---	-----------------------------------	--	---	---

2	Cheshire Police	Various	Weekly Newsletters ( <i>e-mailed as appropriate</i> )	To note
3	Vale Royal Environmental Network	26 April	Newsletter ( <i>e-mailed 28/4</i> )	To note
4	CHAMP – L Beeley	16 April	E-mail re “Inaccurate Minutes”	To discuss
5	Moulton Matters Members	Various	Copies of e-mails to CWAC relating to Richborough Estates Planning Application and Highways Issues ( <i>e-mailed on receipt</i> )	To note
6	ChALC	27 March	April Newsletter ( <i>e-mailed 4/4</i> )	To note
7	R Pickthall	Various	Complaint and Others Correspondence	To note
8	Cheshire Action	10 April	Notice of Social Media Training through NAPB	Cllrs. Rigby and Aston + Parish Clerk attending
9	Healthwatch Cheshire West	22 April	Information Sheet	To note
10	Clerks and Councils Direct	26 April	May 2013 issue	To note
11	Vale Royal AC	2 May	Letter re Pie and Peas Race 7/8/13	To discuss
12	Connecting Cheshire	2 May	E-mail relating to enhanced Broadband Speeds across Cheshire ( <i>e-mailed on receipt</i> )	To note
13	CHAIN	8 May	Newsletter ( <i>e-mailed on receipt</i> )	To note
14	Connecting Cheshire	13 May	Stakeholder Launch Event – Oulton Park -3 June 2013	To discuss

### 13.05.08 Accounts – Net Payments / Income

#### Payments:

PAYEE	DETAILS	AMOUNT
P Sanders	Salary April – Clerk	637.22
HMRC	PAYE + NI for PS April 2013	94.13
GJ Steele	Visual Playground Inspections and Litter Picks	*277.50
Office Essentials	Stationery	^53.75
P Sanders	Expenses	138.63
K Hitchen	Internal Audit Fee	48.00
Northwich Town Council	Contract Work – Playing Fields	423.00
Northwich Town Council	Contract Work – Church and Play School	225.60

**Resolved:** that the above accounts be approved for payment. Proposed by Cllr. Vernon. Seconded by Cllr. Watkinson.

#### Income:

Noted receipt of the following income since the last meeting:

Bank Interest	1.51
CWAC – Precept/Grant	29,670.00
Garages Rents	120.00
DPC – Stationery	29.78
T & TF PC - Stationery	19.35

**13.05.09 To discuss forthcoming Annual Parish Meeting (22 May 2013)**

To be held at Moulton School on Wednesday 22 May 2013, commencing at 7.30pm. As noted, focus will be on the Village Survey Results. There will also be an Open Forum. The Parish Clerk will prepare an Agenda for posting on Web Sites and Notice Boards.

**13.05.10 Councillors' Reports**

The following were highlighted for report, action or to note:

- The Parish Clerk commented that further complaints have been received regarding the state of Bridleway BR4 (off Jack Lane, Bostock). A report has been submitted to CWAC.
- Cllr. Vernon commented that the Grid at the bottom of Church Street remains blocked. The Parish Clerk will advise CWAC Highways.
- Cllr. Hough advised that the Street Light adjacent to 95/97 Main Street is out of order. The Parish Clerk will report the matter to CWAC Highways.
- Cllr. Vernon advised that the Gate at the end of the Vehicular Access to the Railway Line off the junction of RB9/RB10 has been removed. The Parish Clerk will advise CWAC Streetscene.

**13.05.11 Next Meeting**

The next meeting of the Council will be held on Monday 10 June 2013 at 7.45pm at Moulton Village Hall (Main Room). There will be a 30 minute (max.) public participation session at the outset.

There being no further business the Meeting closed at 10.08pm.